



City of Hollister Community Development Department

339 Fifth Street, Hollister CA
(831) 636-4360
planning@hollister.ca.gov

For Department Use Only
Date Received:

Application No.

2026 HOLLISTER INDEPENDENCE RALLY MAJOR TEMPORARY USE PERMIT APPLICATION

IMPORTANT INFORMATION

This Permit Application is for events/vendors proposed on private commercial or industrial property during the 2026 Hollister Independence Rally: July 3-4, 2026.

Vendors located within the sanctioned rally area must contact the rally promotor for applicable permit requirements.

All vendors must apply for and receive a City of Hollister business license from the City of Hollister Finance Department. A copy must be included with this application.

Complete applications must be submitted no later than Wednesday June 3, 2026.

Please review the submittal requirements (page 3) carefully to ensure your application is complete.

Note, all stages and tents greater than 120 sq. ft. in size will require a building permit. A fee of \$206.65 will be assessed for each proposed stage or tent. Please complete only one building permit application (attached) and all necessary building permits for tents/stages will be issued prior to and as part of the review and approval of this event permit.

AGENCY CONTACT INFORMATION

Health Permit

San Benito County Environmental Health Department
Ph. (831) 636-4035
Email Environmentalhealth@sanbenitocountyca.gov
<https://hhsa.cosb.us/environmental-health-2-2/>

Seller's Permit

California Department of Tax and Fee Administration
<https://www.cdtfa.ca.gov/services/registration.htm>

Business License

City of Hollister Finance Division
Ph. (831) 626-4301
Email businesslicense@hollister.ca.gov
https://hollister.ca.gov/business/business_licenses.php

Inspections (post-approval requirement)

City of Hollister Building Division
Ph. 831-636-4360
Email building@hollister.ca.gov

STANDARD CONDITIONS OF APPROVAL

If approved, the Temporary Use Permit shall be subject to the following minimum requirements:

1. **ENCROACHMENT INTO RIGHT-OF-WAY.** No booth, structure, equipment, vendor, or other activity approved in conjunction with the temporary use permit shall encroach upon or otherwise impede the public right-of-way including sidewalks, streets, alleys, roads, and other public use areas. The entirety of the permitted use shall be contained on and within private property.
2. **ADHERENCE TO APPROVED PLANS.** The event set-up shall strictly adhere to the approved set of plans unless prior approval is granted by the City Community Development Director for changes.
3. **REVOCATION.** The approval of the temporary use permit shall be revocable for cause in accordance with Section 17.24.350 of the Hollister Municipal Code. Any violation of the terms or conditions of this permit shall be subject to citation. The City of Hollister Code Enforcement Division and the City of Hollister Police Department shall have the ability to require the applicant to vacate the permit site and to shut down any or all activities that are deemed to be in violation of this permit or the City of Hollister Municipal Code.
4. **COMPLIANCE WITH FEDERAL, STATE, AND LOCAL REGULATIONS.** The applicant shall comply with all federal, state, and local laws including but not limited to the building code, Americans with Disabilities Act (ADA), fire code, and the City of Hollister Chapter 9 *Public Peace, Morals, and Welfare* requirements.
5. **SET UP.** All required set up for the activity authorized under this permit shall be completed no later than **12:00 p.m. Thursday July 2, 2026.**
6. **INSPECTION APPOINTMENT.** The applicant shall contact the City of Hollister Building Division at (831) 636-4360 or building@hollister.ca.gov to schedule an inspection of the permit area **no later than 12:00 p.m. Wednesday July 1, 2026.** Building inspections will be scheduled for permitted temporary use activities on or after 12:00 p.m. Thursday July 2, 2026, prior to the sanctioned City of Hollister Rally Event set up.
7. **TEAR DOWN.** All temporary structures, booths, tents, restrooms, trash containers, and other appurtenances associated with the temporary use permit must be torn down and the site restored to its original state at the end of the event, but in no instance later than **3:00 a.m. Sunday July 5, 2026.** The site must be cleared of all trash and other debris prior to vacating the premises.
8. **TENT TIE DOWNS.** All temporary tents of any size shall have appropriate tie-downs on each leg of the tents. Tie-downs shall be secured with at least 20 lbs. of weight at each corner, unless otherwise specified in the approved plans.
9. **TENT MATERIALS.** All temporary tents must have the seal of registration for flame retardant approved by the State Fire Marshal.
10. **ALCOHOL SALES PROHIBITED.** Alcohol sales are prohibited as part of this temporary use permit. This does not prohibit the authorized sale or preparation of alcoholic beverages by a licensed business authorized on the site through other permitting procedures.
11. **CANNABIS USE AND SALES PROHIBITED.** The use and sale of cannabis products is prohibited as part of this temporary use permit.
12. **PORTABLE RESTROOMS.** Portable restrooms shall be maintained throughout the course of the event and shall be cleaned daily, at minimum. The applicant shall also clean the restrooms at the request of a public safety officer or City staff member.
13. **GARBAGE RECEPTACLES.** Garbage receptacles shall be placed on the project site during the event and garbage shall be disposed of on a regular basis throughout each day and at the request of a public safety officer or City staff member.
14. **ELECTRICAL WIRING/CORDS.** All extension cords and other electrical wiring shall be rated for exterior use. All points of connection shall have a weather-proof shield.

SUBMITTAL REQUIREMENTS

The following items are required to be completed and submitted along with this application form. Please review carefully and ensure all necessary items are included in the application submittal to ensure timely review and processing.

All Applications

1. Major Temporary Use Permit Application Fee: **\$865.00 + \$272.00 Inspection Fee (\$1,137.00 total)**
2. Site Plan of the entire property that includes all of the following items, clearly labeled or otherwise identified:
 - a. Location of existing buildings/structures;
 - b. Location of driveways, parking spaces, drive aisles;
 - c. Location and dimensions of any proposed temporary tents;
 - d. Location of any temporary generators;
 - e. Location of any proposed lighting, sound systems, or other temporary electrical features;
 - f. Location of any proposed stages or other temporary structures;
 - g. Location of any temporary restroom facilities;
 - h. Location of any mobile food vendors;
 - i. Location of garbage cans/dumpsters;
 - j. Location of any proposed temporary fencing or other barriers;
 - k. Label the Accessible Path of Travel on the site;
3. Copy of City of Hollister Business License for all businesses permanently located on the property, and for all vendors proposed to be a part of the temporary use event permit;
4. Copy of Sellers Permit for all vendors proposed to be part of the temporary use event permit;
5. Copy of portable restroom service agreement.

For Applications with Temporary Tents greater than 120 sq. ft. and less than 400 sq. ft.

1. Complete Building Permit Application;
2. Building Permit Application Fee (per each tent): **\$206.65;**

For Applications with Temporary Tents greater than 400 sq. ft.

1. Complete Building Permit Application;
2. Building Permit Application Fee (per each tent): **\$206.65;**
3. Wind Load Analysis which includes the anchorage details (number of anchors required, capacity for each anchor);
4. Material Information (note, the tent must be made from materials that are approved by the State Fire Marshal).

For Applications which include set up of Temporary Stages

1. Complete Building Permit Application;
2. Building Permit Application Fee (per each stage): **\$206.65;**
3. Specification sheets, Elevations and/or Images of the stage and any lighting, sound, or other mounting structures that demonstrate required ADA accessibility features (ramps, guardrails, handrails, etc.).

For Applications with Temporary Generators (provide the following for each proposed generator)

1. Copy of generator owner's manual;
2. Generator specification sheet. The specifications must include the brake horsepower, maximum decibels, and identification that the generator is self-grounded;
3. For generators which have greater than 50 brake horsepower, provide a copy of the necessary permit from the Monterey Bay Air Resource District (MBARD).

For Applications which include Food Vendors

1. Provide a copy of the San Benito County Health Department for each proposed food vendor.

APPLICANT AND PROPERTY OWNER INFORMATION				
Applicant Name				
Mailing Address				
City		State		ZIP
Email			Phone	
Property Owner Name				
Property Owner Phone		Property Owner Email		
PROPERTY INFORMATION				
Site Address				
Assessor Parcel Number (APN)				
Zoning District		General Plan Designation		
EMERGENCY CONTACT INFORMATION				
Emergency Contact #1				
Name				
Email			Phone	
Emergency Contact #2				
Name				
Email			Phone	
EVENT INFORMATION				
Days and hours of event activity (include set up and tear down): <i>(Permitted hours of operation are 10:00 a.m. to 8:00 p.m. on Friday July 3rd and Saturday July 4th)</i>				
Description of Activity:				
Total number of booths/vendors to be set up on project site:				
Will any generators be located on the site during the event?		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Will food be served to the public at the event? <i>(Note: a permit must be obtained from the San Benito County Environmental Health Department)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		If yes, how many vendors?		
Will any stages be located on the site during the event? <i>(Note, all stages will require a building permit. Complete the attached building permit application.)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		If yes, how many stages?		
<u>Tent information/sizes</u> <i>Please provide the number of tents/canopies proposed for the event. Note, tents that will be tied together are considered one tent for the purpose of calculating the size.</i>				
Number of tents less than 120 sq. ft.		*Number of tents 121-400 sq. ft.		*Number of tents greater than 400 sq. ft.
*Tents greater than 120 sq. ft. in size will require a building permit. Please complete the attached building permit application.				

VENDOR INFORMATION

Provide the following information for each vendor proposed on site for the event. Attach additional sheets as necessary. A copy of the seller’s permit and business license for each vendor must be submitted as part of the application.

Vendor 1

Name of Business	
Sellers Permit #	
Business License #	
Description of Merchandise or other Commodities to be sold	

Vendor 2

Name of Business	
Sellers Permit #	
Business License #	
Description of Merchandise or other Commodities to be sold	

Vendor 3

Name of Business	
Sellers Permit #	
Business License #	
Description of Merchandise or other Commodities to be sold	

APPLICANT’S SIGNATURE & AFFIDAVIT

As part of this application the applicant hereby agrees to defend, indemnify and hold harmless the City of Hollister, its Council, boards and commission, officers, employees, volunteers and agents from any claim, action, or proceeding against the City of Hollister, its Council, boards and commission, officers, employees, volunteers and agents, to attack, set aside, void or annul an approval of the application or related decision, including environmental documents, or to challenge a denial of the application or related decisions. The applicant’s duty to defend, indemnify and hold harmless shall be subject to the City promptly notifying the applicant of said claim, action or proceeding and the City’s cooperation in the applicant’s defense of said claims, actions or proceedings. The City of Hollister shall have the right to appear and defend its interest in any action through the City Attorney or outside counsel. The applicant shall not be required to reimburse the City for attorney’s fees incurred by the City Attorney or its outside counsel if the City chooses to appear and defend itself in the litigation.

By signing below, I hereby certify that the application I am submitting, including all additional required information, is complete and accurate to the best of my knowledge. I understand that any misstatement or omission of the requested information or of any information subsequently requested may be grounds for rejecting the application, deeming the application incomplete, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem property by the City of Hollister.

Applicant Signature:	Date:
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PROPERTY OWNER SIGNATURE & AFFIDAVIT

By signing below, I hereby certify under penalty of perjury, that I am the owner of record of the property described herein and that I consent to the action requested herein. All other owners, lenders, or other affected parties on the title to the property have been notified of the filing of this application. Further, I hereby authorize City of Hollister employees and officers to enter upon the subject property, as necessary to inspect the premises and process this application.

In order to facilitate the public review process, the City requires that property owners agree to allow any plans or drawings submitted as part of the application to be copied for members of the public. Property owner(s) hereby agree to allow the City to copy the plans or drawings for the limited purpose of facilitating the public review process.

Property Owner Signature:

Date:



City of Hollister
Community Development Department
Building Division

339 Fifth Street, Hollister CA 95023
 (831) 636-4355 * permitcenter@hollister.ca.gov
 Website: Hollister.ca.gov

For Department Use Only
 Date Received: _____

Permit Number: _____

Application assigned to: _____

APPLICATION FOR BUILDING PERMIT

Please print clearly and fill in all that apply

APPLICANT

Applicant: Property Owner Contractor

Desired Contact person: Owner Contractor Architect/Designer Other: _____

PROJECT IDENTIFICATION

Property Address _____

Assessor Parcel Number (APN) _____

Lot # _____

Subdivision _____

Project Type

Commercial

Residential

Industrial

Permit Type(s) (check all that apply) BUILDING ELECTRICAL MECHANICAL PLUMBING

If Residential, Year the Home was Built _____

SCOPE OF WORK

Project Description:

Project Valuation \$ _____

Construction Type: _____

Occupancy: _____

Is Building Sprinklered?

Yes No

Is Building Conditioned?

Yes No

Is the property in the Historic

District? Yes No

Existing Use:

Number of Stories: _____

Proposed Use:

Existing Number of Units: _____

Zoning:

Proposed number of units: _____

Commercial Square Footage:

Office: _____

Retail: _____

Warehouse: _____

Other; _____

Residential Square Footage:

Dwelling: _____

Garage: _____

Number of Cars: _____

Proposed Added Square Footage: _____

Remodel Square Footage: _____

Patio: _____

Porch: _____

Other: _____

PROPERTY OWNER INFORMATION

Name: _____

Home Phone: _____

Address: _____

Bus. Phone: _____

City: _____

State: _____

Zip _____

Email: _____

Check Here If "Owner/Builder" Permit

TENANT INFORMATION ** For Commercial Spaces Only

Business Name: _____

Contact Name: _____

Phone Number: _____

Email: _____

CONTRACTOR INFORMATION

Company Name:		Contact:	
Address:		Bus. Phone:	
City:	State:	Zip:	
Email:			
State License #	License Classification(s):		City License #:

DESIGN PROFESSIONAL

(Please check One) Architect Designer Engineer License #:

Name:	Phone:
Address:	Email:

LICENSED CONTRACTOR'S DECLARATION

I hereby affirm under penalty of perjury that I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class(es):	Contractor's License #:
Expiration Date:	Contractor

OWNER-BUILDER DECLARATION

Select only one option, sign and date

- I hereby affirm under penalty of perjury that I am exempt from the Contractor's State License Law for the following reason (Sec. 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed per pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt there from and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than \$500.
- I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code" The Contractor's State License Law does not apply an owner of property who builds or improved thereon, and who does the work himself or herself or through his or her own employees, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
- I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contractor for the projects with a contractor(s) license pursuant to the Contractors' State License Law.)
- I am exempt under Sec. _____ of the B&P Code for this reason _____

Date _____ **Owner's Signature** _____

WORKER'S COMPENSATION DECLARATION

Select only one option, sign and date

- I hereby affirm under penalty of perjury one of the following declarations:
- I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
- I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
- Carrier:** _____ **Policy #:** _____
- (This section need not be completed if the permit is for one hundred dollars (\$100) or less).
- I, certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Date _____ Applicant signature _____

CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which the permit is issued (Sec. 3097, Civ. C.).

Lender's Name _____

Lender's Address _____

ENGINEERING RELEASE

(PLEASE CIRCLE YES OR NO)

1. Will this project grade, fill, excavate, store, or dispose of 100 cubic yards or more of soil? YES NO
2. Will this project clear and grub one acre or more of land? YES NO
3. Will this project interrupt any existing drainage course or patterns? YES NO

If "yes" was circled for any of the above questions, please contact the Engineering Department at 831-636-4340 for further submittal requirements.

EPA UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

EPA's Renovation, Repair, and Painting Program (RRP Rule) requiring that firms performing renovation, repair, and painting projects that disturb lead-based paint in homes, childcare facilities and pre-schools built before 1978 have their firm certified by EPA (or an EPA-authorized state), use certified renovators who are trained by EPA-approved training providers and follow lead-safe work practices.

* _____ (Initials) I have read and acknowledge that under federal law, it is unlawful to use work practices that create a lead hazard and contaminate the environment. For additional information refer to www.epa.gov/getleadsafe

APPLICANT

CERTIFICATION: By my signature below, I certify to each of the following:

I am the property owner or authorized to act on the property owner's behalf.

I have read this application and the information I have provided is correct.

I agree to comply with all local ordinances and state laws relating to building construction.

I authorize all representatives on behalf of the city to enter the above identified property for inspection purposes.

Property Owner Authorized Agent Printed name: _____

Signature: _____ Date: _____

GENERAL STEPS FOR A BUILDING PERMIT APPLICATION

1. Applicants must complete and submit an official project application and all associated forms to the City of Hollister Building Department. Appointments for submittal must be scheduled via the City's website: https://hollister.ca.gov/government/development_services/index.php. Applications are processed chronologically based on the date of receipt.
2. Applications are active for 180 days. An Extension may be given to an active application for up to 180 days at the discretion of the Building Official. Extension application must be submitted 30 days prior to expiration date.
3. The applicant is responsible for determining if the project scope necessitates the submission of formal construction documents for review. Required documentation typically includes a detailed site plan, floor plans outlining existing and proposed scopes of work, and all required supporting materials.
4. If the project is subject to formal plan review, a mandatory plan review deposit fee will be assessed and must be processed during the scheduled submittal appointment. The final deposit fee amount will be generated at that time.
5. Submitted construction documents will undergo a thorough review to verify compliance with all applicable regulations, including the California Building Code, Fire Code, Energy Code, and local Municipal Codes. Corrections or revisions may be formally requested prior to final plan approval.
6. Upon successful completion of the review process and issuance of plan approval, an invoice for the permit issuance fees will be generated and provided, along with detailed instructions for payment processing.
7. The official construction permit will then be issued. The Permit Card must be posted and maintained on the job site for review by inspectors throughout all stages of construction.
8. Permits are valid for 365 days from the date of issuance or the last passing inspection. An extension may be given to an active permit at the discretion of the Building Official, Extension application must be submitted 30 days prior to expiration date.
9. Inspections are mandatory and must be scheduled at various critical stages of construction progress. Correction Notices may be issued by the inspector to address any non-compliant work or deviations from the approved plans.
10. Following the successful completion of all required inspections and the fulfillment of all established project conditions,

the City will grant final approval and/or issue the Certificate of Occupancy (CO), as applicable.